

PLACEMENT DRIVE NOTIFICATION

Company	UAS INTERNATIONAL Group of Companies
About the Company	<p>UAS International (A Unit of United Accrual Services Pvt. Ltd.) established in 2013, requires interns through-out the year. Hence interns can work at any point of time for either 2 months, 3 months or 6 months based on the college policy of Internship Program.</p> <p>Our client base is spread across, BFSI Sector & Travel Industry. We have a large client base in Banking Sector consisting more of Public Sector Banks. We are looking out for interns passionate to make their career in Banking & Insurance Sector, specifically in the area of Marketing.</p> <p>UAS International is able to facilitate various training and development programs/internships in India and abroad with top B-schools and has trained almost 52,000 and above interns till date. Liaison with 26 universities in India with the base size of 900 & above campus. International liaison with 80 universities in abroad with the base size of 500 & above. Having a team of 42 exclusive corporate trainers, company is having asset under management of 150 cr. The operations of the company are spread beyond the national boundaries of India.</p> <p>Keeping in mind the most critical needs in today's context, we have emerged as a service partner of various banks providing a one stop solution offering a gamut of services-Training & Development, International & National Internship, International & National Placement & Student Exchange Program abroad. Moreover, we are India's 1st organization to launch a customer care for the students for the mentioned services. Thus, our mission is to establish high standards of professional etiquette and to effectively facilitate a comprehensive and accomplished system of continuing professional development for every possible profession through our exceptional training solutions.</p> <p>"Future of India Business Awards recently hosted an Event in Goa in March 2020 where UAS International has been awarded as "Notable propitious Firm in India" which has been featured by Forbes India in its November edition 2020"</p>
Job Title	HR Manager
Job Description	<ol style="list-style-type: none"> 1. Recruit and interview potential applicants on experience, skills, and education 2. Update job requirements when needed 3. Analyses staffing logistics and organizes documentation 4. Contact applicant references and perform background checks required by company 5. Organize and manage new employee orientation, on-boarding, and training programs 6. Explain and provide information on employee benefits, programs, and education. May also advise on benefit needs or evaluate benefit contract 7. Cover all legal compliance for human resource federal and state requirements 8. Maintain employee records and paperwork 9. Represent employer in community and recruiting events

	10. Answer employee questions and addresses employee concerns with company; including employee safety, welfare, wellness and health 11. Manages committees on wellness, training, health and safety, culture, and communications as needed 12. Conduct campus drives at Pan India Campuses.
Job Location	Mandatory relocate to Gurgaon
Eligible Degrees	MBA (with HR & Marketing)
Eligibility Criteria	60% and above throughout academics
Desired Skills	1. Excellent verbal and written communication skills 2. In Recruitments / Talent Hunting / Acquisition / Generalist 3. Strong Social Media Skills for Talent Sourcing and Head Hunting 4. A Go-Getter with ability to fill the openings within no time 5. Ability to identify and evaluate right talent 6. Strong Negotiation Skills 7. Ability to work in a team and demonstrate leadership qualities 8. Excellent understanding of HR skills 9. Hands on experience skills to conduct the campus recruitments 10. Good at Multitasking
Compensation (CTC)	INR 5 LPA
Selection Process	Will be informed later
Date of Interview	Will be informed later
Venue	Online

Special Notice:

Candidate need to relocate to Gurugram, if selected

Candidate should be comfortable for PAN India Travelling